

Anderson Consultancy

Wayne Anderson BSc MSc Dipl H+S MRICS MCIArb FHEA

Estate, Neighbourhood and Communal Area Inspection for Non-Technical 'Housing' Officers

FAO : HOUSING, ESTATE, NEIGHBOURHOOD, SCHEME MANAGERS AND OFFICERS

One Day 'In-House' Training Courses for up to 16 Delegates

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Estate Inspection for 'Housing', Estate, Neighbourhood and Scheme Managers and Officers

A 'must' for all Non-Technical 'Housing' Officers, from all types of housing organisations involved in the inspection and management of Communal areas and Estates for repair and/or formal/informal scheme, estate and neighbourhood walkabouts in terms of identifying Health and Safety compliance etc. Sessions bear reference to specific Client publications, pro-formas and organisational good practice.

What will Delegates Learn?

An appreciation of how to effectively prepare for an estate and/or communal area walkabout inspection including the requisite health and safety aspects associated with same

An understanding of Landlord and Tenant obligations and associated legal framework and legislation associated with property and estate management

How standard/ specific forms will assist in effective inspection and how to document findings more effectively

An enhanced knowledge of building and estate terminology and the means to effectively communicate with interested parties eg tenant, contractor, other technical and non-technical officers

How to identify and diagnose the more common failures associated with estates and communal area properties and gain an increased understanding of problems across the main trades in order to make informed judgements and offer appropriate and effective remedial advice where necessary

Practice and procedure in estate inspection and the criteria applied to maintaining safe neighbourhoods, estates and communal areas and the application of hazard and risk protocol.

How property inspection fits into an organisation's procedures and how good practice can improve performance, maximise resources, fulfil, satisfy and protect all interested parties' aspirations and compliance with legal obligations and responsibilities

Who should attend?

Housing Officers

Estates and Neighbourhood Officers

Support, Scheme and Sheltered Housing Officers

Performance and Quality Officers

Caretakers and Wardens

Facilities Managers

Clerical and/or Administrative Staff

All non-technical housing staff wishing to increase their knowledge and understanding of property and estate inspection good practice

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